

Lansing Makers Network

Board of Directors

Regular Meeting Minutes

December 18, 2024, 7:00 pm at 2730 Alpha Access

Present: Brian Adams, Jody Applegate, Carl Raymond, Charlie Finkel, Lex Savoyat, Joe Zimmerman, Jerry Jodloski

Spectators: benny Vasquez, Nate Schulke, John Cardinal, Tom Herett, Maria Riolo, James Etherton, Maria Alcaraz, Mike Lownds

Minutes: Lex Savoyat

Meeting called to order: 7:00PM

1. Agenda

- **Approving Agenda** Motion: Lex Second: Jody
- **President's Report**
- **Treasurer's Report**
- **501c3 discussion**
- **Secretary's Report**
- **Additional Action Items**
 - Motion to Vote on James Etherton to join the board
 - Vote for new Board President
- **Schedule the next board meeting**
- **Executive Session**

2. President's Report

- Deferred until the Executive Session

3. Treasurer's report

November:  Treasurers report - NOV2024 2.pdf

December:  Treasurers report - DEC2024(Partial).pdf

- All items for How-To Holiday were donated.
- Rent check wasn't cashed until December, so the Nov report is light.
- \$750 in donations were made since the social media call and Brian's letter
- BWL charged us twice in October, so we didn't get a charge in November. December's charge will be back to normal.
- Krampusnacht brought in around \$2100, last year was \$900
 - We would like to have a yearly ornament for this event.
- We made a cash deposit of \$720, from How-To Holiday and other ornament sales.

- We would like to go through Square and itemize where cash is coming from.
- \$1100 from Ornaments sold to Bad Annie's
- Duplicate charge from State Farm has been rolled over to another month. Tonight is the end of our coverage. Jody and Brian are working with Rathbun to get coverage, they are finalizing some paperwork. We've been warned that the insurance costs will go up.
 - Charlie: Is it possible to combine several underwriters to get coverage for welding and blacksmithing?
 - Charlie: Is this something that LEAP can help us with at all? Brian: Hadn't considered that. I will reach out.
 - Lex: Would like a proposal for D&O insurance as well. Brian: Will ask for a quote. It is something we had in the past, it was pretty cheap back then.

Projected in January:

Roughly outgoing: \$9505.08

Roughly incoming: \$4950.00

Shortcoming of \$4555.08

4. 501c3 discussion

- Still haven't heard from Sarah Jennings. Brian called and left a message today, and hasn't heard back from emails. Lysne Tait offered help to get this done.
- Lex: It has been three months. If we haven't heard back, we should find someone different.
- Carl: There is a deadline of 18 months, and we are 9 months in.
- John (during Member Discourse): The deadline for the 501c3 is 15 months after the revocation, after which we are no longer eligible.
<https://www.irs.gov/charities-non-profits/charitable-organizations/automatic-revocation-how-to-have-your-tax-exempt-status-reinstated>

5. Secretary's Report

- The current ByLaws, adopted on October 2, 2018, are not visible on the website, wiki, or talk site. These should be added.
 - Lex will add those to the website where appropriate
- Discuss setting the annual meeting of the Board of Directors.

Section 5 Annual Meeting of the Board of Directors.

As soon as practical and not more than sixty (60) days before the beginning of the new calendar year, an Annual Meeting shall be held to elect Officers, Board of Directors members, and conduct other business. Notice of the Annual Meeting shall be given to the Board in writing not more than sixty (60) days or less than ten (10) days prior to the meeting date. Officers elected at the Annual Meeting shall assume office on January 1 of the next calendar year and shall preside at the first meeting of the calendar year. The following year's Board of Directors and Officers shall be determined by majority vote of the members of the Board of Directors.

- James: I suggest just picking an interim president for the next meeting and voting for everyone there.
 - Charlie would like to note that no one else is offering to do this role.
 - Motion: Make Charlie the interim board president through January 22.
Motion: Charlie. Second: Joe. Brian abstains. All others approve.
Motion carries.
- Recent Events:
 - KrampusNacht
 - A huge success - lots of folks asking about classes
 - Ran out of big penny ornaments ran out less than halfway through the evening
 - LOTS of folks already knew who we were, unlike most events where we normally end up introducing more folks to LMN
 - Lots of folks looking for the annual ornament, so we should keep that up
 - Red Ledge Brewer's Meeting 12/10/24: \$110 sold in ornaments
 - They, at their next board meeting, will be selecting an amount to donate to LMN to thank us for our support
 - Kids Miniature Painting 12/11/24
 - Crafty Sounds Open Mic 12/12/24
 - Around 30 folks came and a new group (and instrument makers group) will be meeting here regularly, too.
 - Make & Take Blacksmith Icicles 12/15/24
 - Made ~\$280
- Upcoming Events:
 - Pinewood Derby Building with Cub Scouts
 - Jan 26th, Feb 2nd
 - Will be around 40 kids and their parents over 2 days
 - Might try to bring in the news to get some earned media coverage
 - Tool-a-palooza fundraiser and membership drive
 - Membership drive + checkout day
 - Paid checkouts - teaching people how to use tools
 - And now that you're' checked out, become a member!
 - 3d printing workshop for kids
 - 1-time class with a group of girl scouts (who will be our test group)
 - How-to-Holiday Valentines edition
 - ~5 stations

6. Additional Action Items

- Motion to Vote on James Etherton to join the board
 - Motion: Lex Second: Jerry Brian abstains. All others in favor. Motion carries
- Vote for new Board President
 - Was handled above

7. Schedule the next board meeting

- **Next board meeting:** Wednesday, January 22, 2024, at 7:00 pm in-person

8. Member Discourse

- Maria Riolo
 - I would like to return to the 501c3 situation, and the difficulties getting a hold of the accountant. Should we have a second board member that is the assistant accountant-botherer? Jody is being copied on the emails currently.
- John Cardinal
 - The deadline for the 501c3 is 15 months after the revocation, after which we are no longer eligible.
 - I am concerned about the staffing at the front desk. Multiple times we've found no one finding the front desk, with Brian and Nicole not answering when asked. It is difficult to stay open when we aren't open when we are supposed to be. Non-scheduled people have all covered shifts unexpectedly when the volunteer wasn't able to cover
 - Brian: Nicole is going through the process of adding more people to the roster. I've tried to come and cover whenever I hear that there is an empty shift.
 - Charlie: Is there a way to get emergency folks in when there is an uncovered shift.
 - Brian: I would like to find a method to get a hold of folks that is not just Discord.
 - I am also concerned that neither the President nor the volunteer coordinator are answering messages when tagged on the talksite.
 - Brian - I'm aware of the problem, but do not have a solution at this time.
- Jerry: To Nate Schulke, and Mike Lownds: Do you have anything that you would like to ask while you are here.
 - Nate: I'm mostly here in case there were questions for me, but also because I have concerns about the stability of the organization. The 501c3 is very important to me.
 - Nate understands that both spray painting and engine work is currently out of the scope of what we can provide space for - the body work that involves the normal welding and grinding and such is obviously just fine
 - Jody: what was the reasoning about prohibiting engine work?
 - Effectively the problem was fluid messes
 - Anticipating somewhere between 6 months and 2 years
 - Mike: I'm here for the same reason - mostly in case you have questions, and to check on how things are run.

9. Executive Session

An Executive Session was held.

Motion to Adjourn: Lex Second: Brian